

23RD AUSTRALIAN INSTITUTE OF PHYSICS CONGRESS

JOINT WITH

AUSTRALIAN OPTICAL SOCIETY (AOS) CONFERENCE;

43RD AUSTRALIAN CONFERENCE ON OPTICAL FIBRE TECHNOLOGY (ACOFT);

2018 CONFERENCE ON OPTOELECTRONIC AND MICROELECTRONIC MATERIALS
AND DEVICES (COMMAD 2018)

9-13 December 2018

Perth, Western Australia



Sponsorship and Exhibition Prospectus



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The Australian Institute of Physics (AIP) takes great pleasure in inviting you to participate in the 23rd biennial Australian Institute of Physics Congress, joint with Australian Optical Society (AOS) Conference; 43rd Australian Conference on Optical Fibre Technology (ACOFT); 2018 Conference on Optoelectronic and Microelectronic Materials and Devices (COMMAD) at the University of Western Australia in Perth, Australia from 9-13 December 2018.

There are many excellent opportunities for businesses and organisations to support this Congress and benefit from the wide exposure and goodwill that such involvement brings. We ask you to consider taking advantage of the wide range of options described here to sponsor or exhibit at the Congress.

Who attends the Congress?

With an anticipated attendance of over 500 delegates, the Congress is the most diverse professional meeting in the Australian physics calendar and brings together Australian and international scientific leaders in academia, government and industry.

What are the benefits in sponsorship or exhibition?

The four day program includes plenary lectures, multiple concurrent sessions, poster sessions, various exhibitions associated with our theme, and

a public lecture. Together with a full schedule of exciting social functions, the Congress provides a variety of settings for sponsors and exhibitors to interact with potential clients and build professional networks. By sponsoring or exhibiting at the AIP Congress 2018 you will have the opportunity to:

- + Enhance your company profile and build goodwill
- + Raise brand awareness and acceptance
- + Target your message
- + Establish or renew professional networks, and
- + Demonstrate your products and services.

PROGRAM AT A GLANCE

Day	Activities
Sunday 9 December 2018	Delegate registration Welcome Reception
Monday 10 December 2018	Delegate registration Exhibition open Official opening and plenary sessions Concurrent sessions Poster session Opportunity for a Sundowner Event
Tuesday 11 December 2018	Delegate registration Exhibition open Plenary sessions Concurrent sessions Poster session Opportunity for a Sundowner Event
Wednesday 12 December 2018	Delegate registration Exhibition open Plenary sessions Concurrent sessions Poster session Congress Dinner
Thursday 13 December 2018	Delegate registration Exhibition open Plenary sessions Concurrent sessions Poster session Prizes and awards Congress closing address

SUMMARY OF SPONSORSHIP AND EXHIBITION OPPORTUNITIES

Sponsorship item	Number available	Price (incl GST)
Platinum	Exclusive	\$22,000
Gold	2	\$16,500
Silver	3	\$9,900
Congress Dinner	Exclusive	\$8,800
SOLD Nobel Prize Lecture	Exclusive	\$7,700
SOLD Welcome Reception	Exclusive	\$6,600
Public Lecture	Exclusive	\$5,500
Plenary Lecture	8	\$5,500
SOLD Industry Day	Exclusive	\$5,000
Session Sponsor	Multiple available	\$3,300
Sundowner Event and Poster Reception Sponsor	2	\$POA
University Session Sponsor	Multiple available	\$500
Congress App	Exclusive	\$6,600
Congress Bag	Exclusive	\$4,400
Pocket Program	Exclusive	\$4,400
SOLD Name Badge and Lanyards	Exclusive	\$3,300
Poster Award	Multiple available	\$880
Satchel Insert	Multiple available	\$660
Handbook Advertisements (full page)	Multiple available	\$2,200
Handbook Advertisements (1/2 page)	Multiple available	\$1,320
Exhibition space	Multiple available	\$3,700

SPONSORSHIP OPPORTUNITIES

PLATINUM SPONSOR

\$22,000 (incl GST)

EXCLUSIVE OPPORTUNITY

The Platinum level is the highest profile sponsorship associated with the Congress and entitles the sponsor to:

Registration

- Four complimentary full Congress registrations including tickets to the Welcome Reception and Congress Dinner
- Four additional tickets to the Welcome Reception and Congress Dinner

Exhibition

- Double complimentary exhibition space in a prominent location

Speaking Opportunity

- Opportunity for a ten-minute address to Congress delegates during the Congress opening

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Platinum Sponsor
 - + Printed on Congress promotional material and featured on all marketing emails
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 300-word company profile in the Congress handbook and app
- Verbal acknowledgement during the opening and closing sessions of the Congress
- Freestanding banner positioned in plenary room and registration area for duration of the Congress (sponsor to supply)

Advertising

- Two full page (A4) advertisements in the Congress Handbook (artwork to be supplied by the sponsor). Advertisement to be located either on the internal front and internal back covers OR as a double page spread
- Opportunity to provide one item for inclusion in the Congress satchels
- One scheduled push notification to be sent out via the Congress app

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



GOLD SPONSOR

\$16,500 (incl GST)

TWO AVAILABLE

Your investment entitles you to:

Registration

- Three complimentary full Congress registrations including tickets to the Welcome Reception and Congress Dinner
- Three additional tickets to the Welcome Reception and Congress Dinner

Exhibition

- One complimentary exhibition space in a prominent location

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates during a plenary session

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a Gold Sponsor
 - + Printed on Congress promotional material and featured on all marketing emails
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 200-word company profile in the Congress handbook and app
- Verbal acknowledgement during the opening and closing sessions of the Congress

Advertising

- One full page (A4) advertisement in the Congress Handbook (artwork to be supplied by the sponsor)
- Opportunity to provide one item for inclusion in the Congress satchels
- One scheduled push notification to be sent out via the Congress app

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



SILVER SPONSOR

\$9,900 (incl GST)

THREE AVAILABLE

Your investment entitles you to:

Registration

- Two complimentary full Congress registrations including tickets to the Welcome Reception and Congress Dinner
- Two additional tickets to the Welcome Reception and Congress Dinner

Exhibition

- One complimentary exhibition space in a prominent location

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a Silver Sponsor
 - + Printed on Congress promotional material
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 150-word company profile in the Congress handbook and app
- Verbal acknowledgement during the opening and closing sessions of the Congress

Advertising

- One half page advertisement in the Congress Handbook (artwork to be supplied by the sponsor)
- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



CONGRESS DINNER SPONSOR

\$8,800 (incl GST)

EXCLUSIVE OPPORTUNITY

The Congress Dinner will be held on Wednesday 12 December 2018 and presents an opportunity to host delegates for an entertaining evening in a relaxed atmosphere. This is an extremely valuable networking and branding opportunity. The Congress Dinner will be a stand up casual event within the grounds of University of Western Australia.

Your investment entitles you to:

- Naming rights to the Congress Dinner (ie [Insert Sponsors Name] Congress Dinner)
- Opportunity to provide a small gift for each delegate
- Opportunity to provide the lucky door prize for the evening. Winner to be announced during the evening

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner
- Five additional tickets to the Welcome Reception and Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates during the dinner

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Congress Dinner Sponsor
 - + On Congress Dinner tickets
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 100-word company profile in the Congress handbook and app
- Verbal acknowledgement by the MC during the Congress Dinner
- 2 x freestanding banners positioned at the venue for duration of the dinner (sponsor to supply)

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



NOBEL PRIZE LECTURE SPONSOR*

SOLD

\$7,700 (incl GST)

EXCLUSIVE OPPORTUNITY

Your opportunity to sponsor the Nobel Prize lecture being presented at the Congress.

Your investment entitles you to:

- Verbal acknowledgment of sponsorship immediately prior to the Nobel Prize address
- Opportunity to provide a chairperson for the associated plenary session, including introduction of the Nobel Prize speaker
- Freestanding banner positioned on the plenary stage for the duration of the Nobel Prize address (sponsor to supply)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner
- Two additional tickets to the Welcome Reception and Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates prior to the Nobel Prize speaker's introduction

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Nobel Prize Lecture Sponsor
 - + On Congress handbook, program, website and marketing emails when the associated speaker is mentioned
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 100-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)

**Speaker must approve the sponsorship and advise of any conflict of interest*



WELCOME RECEPTION SPONSOR

SOLD

\$6,600 (incl GST)

EXCLUSIVE OPPORTUNITY

The Welcome Reception will be held on Sunday 9 December 2018 within the grounds of the University of Western Australia.

Your investment entitles you to:

- Naming rights to the Welcome Reception (ie [Insert Sponsors Name] Welcome Reception)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner
- Five additional tickets to the Welcome Reception
- Two additional tickets to the Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates during the reception

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Welcome Reception Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 100-word company profile in the Congress handbook and app
- Verbal acknowledgement by the MC during the Welcome Reception
- 2 x freestanding banner positioned in at the venue for duration of the reception (sponsor to supply)

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



PUBLIC LECTURE SPONSOR

\$5,500 (incl GST)

EXCLUSIVE OPPORTUNITY

An evening Public Lecture will take place on Tuesday 11 December 2018. Sponsorship of the Public Lecture gives you a strong profile in both the Congress delegation and the public realm.

Your investment entitles you to:

- Naming rights in conjunction with the Congress to the Public Lecture (ie [Insert Sponsors Name] 23rd Australian Institute of Physics Congress Public Lecture)
- Verbal acknowledgment of sponsorship during the opening of the Public Lecture
- Opportunity to provide a chairperson for the Public Lecture
- Freestanding banner positioned on the plenary stage for the duration of the Public Lecture (sponsor to supply)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates to open the Public Lecture

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Public Lecture Sponsor
 - + On Congress handbook, program, website and marketing emails when the Public Lecture is mentioned
 - + On Congress venue signage
 - + On associated promotional material, media releases and public advertisements for the Public Lecture
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



PLENARY LECTURE SPONSOR*

\$5,500 (incl GST)

EIGHT OPPORTUNITIES

Your opportunity to sponsor one of our plenary lectures which will include world-renown speakers.

Your investment entitles you to:

- Verbal acknowledgment of sponsorship immediately prior to the keynote address
- Opportunity to provide a chairperson for the associated plenary session, including introduction of the keynote speaker
- Freestanding banner positioned on the plenary stage for the duration of the keynote address (sponsor to supply)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates prior to the keynote speaker's introduction

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a Keynote Speaker Sponsor
 - + On Congress handbook, program, website and marketing emails when the associated plenary session is mentioned
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)

** Keynote speaker of plenary lecture must approve the sponsorship and advise of any conflict of interest*



INDUSTRY DAY SPONSOR

SOLD

\$5,500 (incl GST)

EXCLUSIVE OPPORTUNITY

The Industry Day will bring together representatives from government, academia and industry to present and consider challenges and opportunities of significance to the Australian industry.

Your investment entitles you to:

- Naming rights to the Industry Day (ie [Insert Sponsors Name] Congress Industry Day)
- Verbal acknowledgment of sponsorship during the opening of the Industry Day
- Freestanding banner positioned on the plenary stage for the duration of the Industry Day (sponsor to supply)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Speaking Opportunity

- Opportunity for a five-minute address to Industry Day delegates during the opening remarks of the day

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Industry Day Sponsor
 - + On Congress handbook, program, website and marketing emails when the Industry Day is mentioned
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



SESSION SPONSOR*

\$3,300 (incl GST)

MULTIPLE AVAILABLE

Your opportunity to sponsor a full Congress concurrent session.

Your investment entitles you to:

- Opportunity to provide a chairperson for the associated session
- Freestanding banner positioned in the room for the duration of the session (sponsor to supply)

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner
- One session-only registration for the sponsor's representative to attend the sponsored session (does not include attendance at the main Congress or social functions)

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates prior to the commencement of the session

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a Session Sponsor
 - + On Congress handbook, program, website and marketing emails when the associated session is mentioned
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 25-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)

** Program committee must approve selected session and advise of any conflict of interest*



SUNDOWNER EVENT AND POSTER RECEPTION SPONSOR

\$POA

TWO OPPORTUNITIES

After a full day of listening and learning and meeting new colleagues, help the Congress delegates unwind with a drink and nibbles while delegates peruse the poster presentations. Very casually catered for with drinks and snacks, the sponsor can theme and display banners around the event and network till the sun goes down. Sundowner events are to be held following the conclusion of the Congress Program on Monday 11 and Tuesday 12 December 2018.

Your investment entitles you to:

Registration

- One full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a Sundowner Event Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 25-word company profile in the Congress handbook and app
- Verbal acknowledgement by the chair during the session immediately prior to the Sundowner Event

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



UNIVERSITY SESSION SPONSOR*

\$500 (incl GST)

MULTIPLE AVAILABLE

University departments are encouraged to sponsor one of our congress sessions.

Your investment entitles you to:

- Opportunity to provide a chairperson for the associated session
- Freestanding banner positioned in the room for the duration of the session (sponsor to supply)

Registration

- Two session-only registrations for the sponsor's representative to attend the sponsored session (does not include attendance at the main Congress or social functions)

Speaking Opportunity

- Opportunity for a five-minute address to Congress delegates prior to the commencement of the session

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as a University Session Sponsor
 - + On Congress handbook, program, website and marketing emails when the associated session is mentioned
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 25-word company profile in the Congress handbook and app

** Program committee must approve selected session and advise of any conflict of interest*



CONGRESS APP SPONSOR

\$6,600 (incl GST)

EXCLUSIVE OPPORTUNITY

The Congress App will allow delegates to quickly and easily navigate the congress, including information on the program, speakers, sponsors, exhibitors and social functions.

Your investment entitles you to:

- Your logo featured on the splash page of the Congress App along with the Congress logo
- One scheduled push notification during the Congress

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Congress App Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



CONGRESS BAG SPONSOR

\$4,400 (incl GST)

EXCLUSIVE OPPORTUNITY

Your logo on the front of the satchel serves as a lasting reminder to delegates of your generous support of the AIP Congress.

Your investment entitles you to:

- Your logo featured on the front of the satchels along with the Congress logo

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Congress Bag Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



POCKET PROGRAM SPONSOR

\$4,400 (incl GST)

EXCLUSIVE OPPORTUNITY

The Pocket Program will allow delegates to quickly and easily navigate the congress. It will fit neatly into the name badge holder for easy access.

Your investment entitles you to:

- Your logo featured on the Pocket Program along with the Congress logo

Registration

- One complimentary full Congress registration including a ticket to the Welcome Reception and Congress Dinner

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Pocket Program Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Advertising

- Opportunity to provide one item for inclusion in the Congress satchels

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



NAME BADGE AND LANYARD SPONSOR

SOLD

\$3,300 (incl GST)

EXCLUSIVE OPPORTUNITY

Delegates will receive a Congress lanyard attached to their name badge which is to be worn for the duration of the Congress – another great promotional opportunity for your company or organisation during the Congress.

Your investment entitles you to:

- Your logo together with Congress branding printed on the Congress lanyard

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Name Badge and Lanyard Sponsor
 - + On Congress venue signage
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 25-word company profile in the Congress handbook and app

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)



POSTER AWARD SPONSOR

\$880 (incl GST)

MULTIPLE OPPORTUNITIES

This is your opportunity to name the poster awards to be handed out at the Congress for the best poster, best new presenter and best poster presentation, as judged by the program committee.

Your investment entitles you to:

- Naming rights to the Poster Awards (ie [Insert Sponsors Name] Poster Awards)
- Your logo (full colour) together with Congress branding printed on the award certificates
- Opportunity to present the awards at the closing plenary

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement as the Poster Awards Sponsor
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 25-word company profile in the Congress handbook and app

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)

SATCHEL INSERT

\$660 (incl GST)

- Congress Bag Insert - \$660 per insert (each insert is to be no larger than one A4 flyer).

CONGRESS HANDBOOK ADVERTISING

Full Page colour advertisement \$2,200 (incl GST)

Half Page colour advertisement \$1,320 (incl GST)

- Colour advertisement in the Congress Handbook (sponsor to supply artwork)
- Artwork must be provided prior to printing deadlines
- Specifications will be provided at a later date.

EXHIBITION OPPORTUNITIES

EXHIBITION SPACE

\$3,700 (incl GST)

MULTIPLE OPPORTUNITIES

Your investment entitles you to one exhibition space. Details of the exhibition inclusions and its location are still to be decided. The venue at University of Western Australia is unique and discussions are still underway on finding a location within the university that will ensure maximum exposure to exhibitors amongst the delegates and guests to the Congress.

The benefits of purchasing an Exhibition space include:

Registration

- One complimentary full exhibitor registration including access to the Congress sessions and a ticket to the Welcome Reception. Congress Dinner ticket must be purchased separately

Acknowledgement / Logo Placement

- Organisation logo and acknowledgement an Exhibitor
 - + On holding slide at the commencement of plenary sessions
 - + On Congress website with link to your homepage
- 75-word company profile in the Congress handbook and app

Delegate Information

- A delegate list in accordance with Privacy Legislation 2001 distributed at the Congress (name, organisation, State only)

GENERAL INFORMATION

BOOKING

To secure sponsorship or exhibition opportunities, please complete and return the form at the end of this document. As sponsorship packages and exhibition spaces will be sold on a 'first come, first served' basis, please secure your package by making a 50% payment of fees to the Congress Secretariat, Conference Logistics, as this will generate a confirmation letter and tax invoice. Conference Logistics will be in contact with you in order to ensure that your benefits are delivered. All amounts include GST.

ACCOMMODATION

Sponsors and Exhibitors will be able to book accommodation at Congress hotels where competitive room rates have been negotiated. Further details will be provided with registration information.

DELEGATE DETAILS

Provision of delegate details is subject to privacy laws—participants can choose not to be listed. Listed delegate details will include name, organisation and state.

CANCELLATION POLICY

Please read the sponsorship and exhibition conditions below, which outline the payments terms and cancellation policy. By submitting the attached exhibition or sponsorship application form you acknowledge and accept the terms and conditions.

SPONSOR AND EXHIBITOR REGISTRATION

If your sponsorship package includes complimentary Congress registrations, this entitles you to morning tea, lunch and afternoon teas every day as well as entrance

to all Congress sessions, the exhibition and the Welcome Reception and Congress Dinner. Exhibitor only registrations do not include a ticket to the Congress Dinner, however these can be purchased separately.

It is most important that you nominate the recipient(s) of all complimentary registrations.

ARTWORK FOR ADVERTISEMENTS

If your sponsorship package entails a complimentary advertisement, or if you are purchasing an advertisement space in the Congress Handbook, you will be expected to provide the necessary artwork. You will be advised in due course of artwork production specifications.

EXHIBITION SPACE

Each Exhibitor must keep their display within the space allocated to the exhibition. Should your display or exhibit require space or a layout other than that provided, we would welcome discussion to facilitate your requirements. Please note that all custom design exhibition booths must be approved by the Organising Committee. Exhibitors will be required to submit a plan to Conference Logistics no later than 1 September 2018 indicating the dimensions of the proposed booth for the Organising Committee's consideration.

EXHIBITOR MANUAL

Closer to the Congress date you will receive details of setup and venue information. The Exhibitor Manual, including the final floor plan and details regarding bump-in and bump-out arrangements will be forwarded approximately three months prior to the Congress.



EXTRA EXHIBITION STAFF

Additional exhibition staff must register by completing the registration form in the registration site. This entitles registered staff to attend the Welcome Reception on Sunday and catering of morning tea, lunch and afternoon tea on Monday to Thursday – but does not include access to the Congress sessions. Additional registrations will be charged at \$330 per person. Additional tickets can be purchased for the Congress Dinner.

FLOOR PLANS FOR EXHIBITION

The floor plan for the exhibition has not yet been finalised.

EXHIBITION ALLOCATION

Exhibition Space will be allocated on a 'first come, first served' basis.

PUBLIC LIABILITY INSURANCE

Exhibitors are required to ensure that they are adequately covered for public liability insurance. This refers to damage or injury caused to third parties/visitors on or in the vicinity of an exhibition stand. The Exhibitor will indemnify the organisers in respect of any claim and demands in respect thereof.

TERMS AND CONDITIONS

The AIP Congress 2018 Committees and Conference Logistics will hereafter be referred to as 'the Organisers'. The UWA will hereafter be referred to as 'the venue'.

- Sponsor and exhibition packages will be allocated in order of receipt of booking forms
- The Organisers and venue accept no liability for damage to exhibits by loss, damage, theft, fire, water, storms, strikes, riots or any cause whatsoever. Sponsors and exhibitors are advised to insure against such liability
- The Organisers reserve the right to change the venue and duration if circumstances demand at their discretion
- The sponsors and exhibitors will indemnify the Organisers in respect of any claims and demands in respect thereof. The sponsors and exhibitors must take out adequate insurance in respect of all claims
- The Organisers reserve the right to alter the exhibition floor plan at their discretion
- Exhibits must not be removed, and displays must not be dismantled either partly or in total before closing time on the last day of the exhibition. All exhibits and display material must be removed by the time indicated in the sponsorship and exhibition manual
- Sponsors and exhibitors may only conduct competitions or offer prizes with the permission of the Organisers
- The sponsors and exhibitors undertake that they will not hold any events, educational or social functions at the same time as official conference program sessions or social functions.

PAYMENT DETAILS

- An invoice will be sent on receipt of the booking form
- If a deposit is not received within 30 days of receipt of the invoice your booking will be cancelled
- For cancellation of sponsorship and/or exhibition at least 2 months prior to the commencement of the conference, full payments will only be refundable if the Organisers are able to re sell the package
- For cancellations less than 2 months prior to the commencement of the exhibition, all payments are non-refundable.



SPONSORSHIP AND EXHIBITION BOOKING FORM

Contact name: _____

Position: _____

Organisation: _____

Postal Address: _____

State: _____

Postcode: _____

Phone: _____

Mobile: _____

Email: _____

Sponsorship Booking

Please tick the preferred sponsorship opportunity

<input type="checkbox"/> Platinum	\$22,000	<input type="checkbox"/> Plenary Lecture	\$5,500	<input type="checkbox"/> Pocket Program	\$4,400
<input type="checkbox"/> Gold	\$16,500	<input type="checkbox"/> Industry Day	\$5,000	<input type="checkbox"/> Name Badge and Lanyards	\$3,300
<input type="checkbox"/> Silver	\$9,900	<input type="checkbox"/> Session Sponsor	\$3,300	<input type="checkbox"/> Poster Award	\$880
<input type="checkbox"/> Congress Dinner	\$8,800	<input type="checkbox"/> Sundowner Event	\$POA	<input type="checkbox"/> Satchel Insert	\$660
<input type="checkbox"/> Nobel Prize Lecture	\$7,700	<input type="checkbox"/> University Session Sponsor	\$500	<input type="checkbox"/> Handbook Advertisements (full page)	\$2,200
<input type="checkbox"/> Welcome Reception	\$6,600	<input type="checkbox"/> Congress App	\$6,600	<input type="checkbox"/> Handbook Advertisements (1/2 page)	\$1,320
<input type="checkbox"/> Public Lecture	\$5,500	<input type="checkbox"/> Congress Bag	\$4,400	<input type="checkbox"/> Exhibition space	\$3,700

Exhibition Booking

Exhibition space Quantity _____ @ \$3,700 each

Additional Exhibitor Staff @ \$330 Please book a place for _____ additional representative(s)

Names of representative(s) are: _____

Payment Summary

SPONSORSHIP TOTAL \$ _____

EXHIBITION BOOTH \$ _____

ADDITIONAL EXHIBITOR STAFF \$ _____

TOTAL AMOUNT TO BE INVOICED \$ _____

50% deposit is required at time of booking.

The balance of payment is due by 1 October 2018.

Please send completed form with payment to:

Conference Logistics: PO Box 6150, KINGSTON ACT 2604

F: +61 2 6285 1336 E: aip@conlog.com.au

Payment Details

I wish to pay by Electronic Funds Transfer (an invoice will be sent for processing which will include bank details)

I wish to pay by Credit Card and I hereby authorise you to charge the amount of \$ _____ to my credit card (2% credit card transaction fee applies)

Please Charge my: MasterCard Visa

Card Number: _____ CCV: _____ Exp Date: _____

Card Holder Name: _____

Card Holder Signature: _____